

# Full Registration Package for Programs

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This package contains:

1. Information letter from the president of MAIL
2. Program guidelines
3. Location information
4. Board member list
5. Teacher contact information
6. LEP Program payment information and forms
7. Recreation program application form
8. CLM Authorization Form

# Program Information Letter

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Dear Parent/Guardian

M.A.I.L. is excited to commence our 2019/2020 programming. Please note that due to school board permits, our programming shall begin in **late September of 2019**.

Cassandra will be continuing with us as the Administrative Assistant. Cassandra can be contacted at cassy1993@icloud.com. Please note: All information is now uploaded to the MAIL website at mail-info.ca where you can find this package and other forms, online payment options, event information, and much more.

**Membership fees and registration is required to be submitted prior to September 30<sup>th</sup> 2019 in order to be eligible for participation in any programs or events (including the Christmas party).**

PROGRAMS:

Please see the materials within this package for details regarding classes and locations. We are proud to have Stella Paez and Katie Eaton returning to instruct our LEP classes. Stella will be running the Monday L.E.P which will be at St. Joseph Secondary School and also running the Social Program at Corpus Christi Separate School on Tuesdays. Katie Eaton will continue with our Monday and Thursday night L.E.P. programs at Father Goetz.

Please look through the enclosed package. Please be sure to fill these forms out as soon as possible and submit them as instructed. All programs will be on a first come first serve basis and those who attended the AGM shall have priority.

Should you have any questions, please contact any of the Board Members. We thank you for taking the time to review the materials we have sent and we are looking forward to a great new year!

Yours Truly,

*Manisha Smith*

President

## Program Guidelines

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Our Programs have been a huge success and greatly enjoyed by all participants. To ensure the continuation of our success and preserve the integrity of our programs, we have constituted guidelines for those wishing to participate in our programs.

Participants of our Programs must:

- Be an *active* M.A.I.L. member
- Be 16 years of age or over
- Be registered with the acting President
- Have their Application processed and paid for the program in full
- Be independent with respect to self-care

**NOTE:** For those members who require any of the below, **MUST BE ACCOMPANIED BY A WORKER;**

- Require assistance with self-care;
- Have behavior management needs;
- Require a teaching ratio of less than 6 members to 1 staff.

Participation in our programs is at the discretion of the board of directors. Should any problem arise, the board may cancel participation.

*Thank you for your cooperation and helping us continue to enjoy our success!*

## Locations

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### FATHER MICHAEL GOETZ

330 Central Parkway W. Mississauga ON L5B 3K6  
(Corner of Central Parkway and Confederation Parkway)  
The entrance to the school is facing Confederation Parkway.

### ST. JOSEPH S.S.

5555 Creditview Rd, Mississauga, ON L5V 2B9  
(Just north of Bristol Rd.)

### CORPUS CHRISTI SEPARATE SCHOOL

4155 Elora Drive, Mississauga, ON L5B 3N4  
(Mavis & Rathburn)

### STREETSVILLE BOWL

128 Queen Street South  
Streetsville, ON L5M 1K8

## Board Member List

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BOARD MEMBER	POSITION	PHONE NO.
Manisha Smith	President	(289) 752-0961
Bobby Chatterjee	Vice President	(416) 786-5671
Peter Chatterjee	Treasurer	(905) 497-6562
May Owen	Director	(905) 625-4290
Elena Vertolli	Director	(905) 274-9074
Parimala Mohan	Director	(905) 497-0404
Alfie Smith	Fundraising	(416) 358-1779
Sheila Swinton	Director	(905) 601-3512

## Teacher Contact Information

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STELLA PAEZ

Phone: (905) 781-4611

Email: [stellapnieto@hotmail.com](mailto:stellapnieto@hotmail.com)

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KATIE EATON

Phone: (416) 904-3074

Email: [Katie.eaton@dpcdsb.org](mailto:Katie.eaton@dpcdsb.org)

# LEP Registration & Payment Information

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## DESCRIPTION:

The focus of our Life Skills Enhancement (L.E.P.) program is to provide tools and encourage good habits so members can achieve independent living. The activities in the program include but are not limited to, meal preparation, recipe review, table setting, clean up, health and safety in the kitchen and in the home, meaningful social engagement with peers, meeting with important service people in the community, such as fire and police and increasing vocabulary through word games

## ELIGIBILITY:

To be eligible for the L.E.P. you must be an active member of M.A.I.L. and should be able to participate in a group setting. Support workers are welcome in cases where the participant needs one on one supervision or assistance. Acceptance to the program will be on a first come first serve basis.

## LOCATIONS:

Father Michael Goetz S. S.	Monday
St. Joseph S. S.	Monday
Father Michael Goetz	Thursday

## DATES & TIMES:

**L.E.P. starting the week of: September 23<sup>rd</sup>, 2019**

L.E.P. classes will run from September through May during the periods listed below on each of the evenings from 4:30pm – 7:30 pm Doors will not open until 4:30 pm and program ends at 7:30 pm - late pickups or rides will be subject to an additional charge.

Fall:	Week of Sep 23 – Dec 12	(12 weeks)
Winter:	Week of Jan 6 – Mar 12	(10 weeks)
Spring:	Week of Mar 23 – May 14	(8 weeks)

**PLEASE NOTE: Below are the dates there are NO classes**

- October 14, 2019 – Thanksgiving
- October 10, 2019 – School Event
- October 17, 2019 – School Event
- October 21, 2019 – Election Day
- October 24, 2019 – School Event
- November 21, 2019 – School Event
- December 16, 2019 to January 5, 2020 – Christmas Break
- February 17, 2020 – Family Day
- March 16 to March 22, 2020 – March Break
- March 26, 2020 – School Event
- April 6 to April 9, 2020 – Holy Week
- April 10, 2020 – Good Friday
- April 11 to April 13, 2020 – Easter weekend and Easter Monday
- May 4 to May 8 2020 – Education Week
- May 18, 2020 – Victoria Day



## COST:

**\$5.00 per class**

L.E.P. SHALL BE CHARGED FOR THE ENTIRE PROGRAM YEAR IN ONE NON-REFUNDABLE SUM AS FOLLOWS:

MONDAY CLASSES:                      24 classes @ \$5.00/class = \$120

THURSDAY CLASSES:                      23 classes @ \$5.00/class = \$115

BOTH CLASSES:                              52 classes @ \$5.00/class = \$235

## METHOD OF PAYMENT:

Sessions **MUST BE PAID IN FULL** upon registration.

- Can be paid in one payment by cash or cheque
- Series of 3 postdated cheques
- CLM funding (please complete authorization on last page)
- By debit or credit card directly at [www.mail-info.ca](http://www.mail-info.ca) through PayPal

## PROGRAM COST DETAILS:

Mondays:  
Father Goetz:                      **\$120**

Mondays:  
St. Joseph                              **\$120**

Thursdays:  
Father Goetz                              **\$115**

Mondays & Thursdays:              **\$235**

PLEASE DETACH AND RETURN TO:  
Cassandra De Jesus: 52 Bramhall Circle Brampton, ON L6V 2G4

## REGISTRATION

Name of Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

## CLASSES

MONDAY CLASSES at FATHER GOETZ:	\$120	<b>YES</b>	<b>NO</b>
MONDAY CLASSES at ST. JOSEPH:	\$120	<b>YES</b>	<b>NO</b>
THURSDAY CLASSES at FATHER GOETZ:	\$115	<b>YES</b>	<b>NO</b>

TOTAL \$ \_\_\_\_\_

## PAYMENT METHOD:

\_\_\_ Full payment by cheque

\_\_\_ 3 Postdated cheques

\_\_\_ Funding through CLM (*Ensure you provide correct CLM invoices with your registration*)

\_\_\_ Debit or credit card on our website mail-info.ca > Programs page > PayPal Donate button \*

\* Please fill in information when going through the PayPal option I.E. name of participant, and which class you are purchasing

PLEASE DETACH AND RETURN TO:  
Cassandra De Jesus: 52 Bramhall Circle Brampton, ON L6V 2G4

## Recreation Program Application – Social Class & Bowling

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Name of Member \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Postal Code \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell # \_\_\_\_\_  
E-mail \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_

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Tuesday Social Night Program **YES** **NO**

**Location:** Gym at Corpus Christi Separate School

**Cost:** Free of Charge

**Dates:** Beginning on October 1<sup>st</sup> ~ Tuesdays 6:10pm-7:50pm

Fall: Week of Oct 1 – Dec 10  
Winter: Week of Jan 7 – Mar 10  
Spring: Week of Mar 24 – May 12

**NO PERMITS/CLASS ON THE FOLLOWING DATES: Sep 24 2019, April 7 2020, May 5 2020**

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Sunday Night Bowling **YES** **NO**

**Location:** Streetsville Bowling

**Cost:** \$2.50 per session - Total Bowling Sessions: 15 x \$2.50 = \$37.50 Total

**Dates:** Beginning on October 13<sup>th</sup> at 7:00-8:30 PM ~ Every other Sunday of each month

Fall: October 13 - December 8 (5 Sessions)  
Winter: January 5 - March 1 (5 Sessions)  
Spring: March 15 - May 10 (5 Sessions)

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

*\* Bowling sessions must be paid in full prior to attending \**

# CLM Payment Form

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## AUTHORIZATION TO RELEASE FUNDS FROM COMMUNITY LIVING MISSISSAUGA

Please complete **only** if you are paying through CLM

**NOTE: YOU MUST PROVIDE ACTUAL CLM INVOICE FORMS IN ORDER  
FOR M.A.I.L. TO CHARGE CLM OR THE MEMBER MUST PAY FOR  
CLASSES BY CASH OR CHEQUE**

I \_\_\_\_\_ (Parent/Guardian) authorize  
Community Living to release funds totaling \$ \_\_\_\_\_ to Mississauga  
Association for Independent Living to cover the cost of the Life Skills  
Enhancement Program (L.E.P.) for \_\_\_\_\_ (Name of  
Participant)

Dated \_\_\_\_\_

Signed \_\_\_\_\_